



Environment Centre of the Northern Territory Inc.

Energy Efficiency Education Program (EEEP)

COOLmob Project Officer – Energy Efficiency Auditor

The Environment Centre of the Northern Territory (ECNT)

The ECNT, a community, not-for-profit organisation, was established in 1983 to improve environmental protection and management throughout the Territory.

ECNT's vision is for an ecologically healthy, sustainable, and socially just Northern Territory. Its current key campaigns include: ecological sustainability (particularly climate change); development (impacts of industrialisation and urbanisation); marine and coastal protection; living rivers; improved government performance in protecting the NT environment (through legislation, regulation, funding).

COOLmob Program

The ECNT's COOLmob program has been funded by the NT Government to July 2019 to, amongst other things, conduct household and industry energy efficiency audits and provide education/promotion of efficient use of energy and renewable energy in the major Northern Territory communities.

The ECNT is creating two temporarily, part time COOLmob Project Officer positions based in Darwin (Auditor and Community Educator). The Energy Efficiency Auditor will work across Darwin and Katherine while the Community Educator will work in Darwin and support the Alice Springs program. [Separately, an Energy Efficiency Auditor and Community Educator position is also being created with the *Arid Lands Environment Centre* to work in Alice Springs and Tennant Creek.]

COOLmob supports householders and communities to take simple, cost-effective actions that reduce their use of power, fuel and water and by doing so, help the environment and reduce global warming. An exciting opportunity exists to join an effective and inspiring organisation. We require an enthusiastic, highly motivated person to perform COOLmob household energy audits.

The position reports to the ECNT Director.

Scope and duties for COOLmob Auditor

Duties

1. Conduct free-of-charge household energy efficiency audits for low income earners and seniors.
2. Support the development of a COOLmob fee-for-service sustainability (including energy efficiency) audit service for industry – and undertake commercial sustainability and energy efficiency audits.
3. Promote and improve the uptake and effectiveness of the COOLmob household auditing service.
4. Maintain accurate quantitative and qualitative records of audits (including on database and website as required).
5. Provide written monthly reports to ECNT Co-ordinator; reports to ECNT Management Committee, and other reports as required.
6. Conduct evaluations of Audit program as required.
7. Support the ECNT COOLmob Community Educator deliver programs and develop resources as directed.

8. Answer general and technical inquiries from the public on energy efficiency, renewables, climate change and sustainable living issues as required.
9. Network and establish positive relationships with project stakeholders and clients.
10. Undertake research as necessary to keep up to date with energy appliance ratings and consumption, sustainable living products, and improving home auditing.
11. Other duties as directed.

Selection criteria

Essential

1. Experience conducting household or industry energy audits **or** the ability to quickly develop knowledge and skills to undertake such audits.
2. Demonstrated verbal and written communication skills - with a wide range of people.
3. Competence in the use of Internet, Email, Excel, Word and database programs.
4. A good understanding of sustainable energy issues, policies and technologies.
5. Ability and willingness to learn quickly in areas outside previous experience.
6. Ability to work effectively independently.
7. Active commitment to the environment and sustainable living.
8. A current NT driver's licence.
9. NT *Working with Children* clearance - 'Ochre Card'
10. Ability to use own vehicle for work purposes in greater Darwin region (mileage allowance paid)
11. Experience in, or understanding of, working with Non-Government Organisations.

Conditions

This temporary position is to 30 June 2019, at 3 days per week (60%FTE). (There is no offer of an extension beyond that date.)

The salary for this position is at Band 4, Level 1 of the ECNT Award at \$69,925 (60%FTE)

Superannuation of 9.5% will be paid to your nominated fund.

The successful applicant will be subject to a two month probationary period and ongoing monthly contract and job performance reviews.

The ECNT is an equal opportunity employer and maintains a smoke-free work environment.

General

If you have any questions relating the COOLmob Project Officer - Energy Efficiency Audit position, please contact Shar Molloy, Director Environment Centre NT on 08 8981 1984 or email shar.molloy@ecnt.org

Application

An application comprising a Resume; statements addressing selection criteria; and with two recent referees (3 pages maximum), should be submitted via email to shar.molloy@ecnt.org by COB 27th July 2018.

Alternatively, mailed applications can be sent to:

Director,
Environment Centre NT,
GPO Box 2120, Darwin NT 0801.

Thank you for your interest in the position.